

Pagsasanay ng Panghanapbuhay



Maraming oportunidad na matatagpuan sa Santa Clara County para sa edukasyon at pagsasanay ng panghanapbuhay. Ang taas ng pinagalaran at karanasan ng isang tao ang magbibigay sa kanya ng magandang trabaho at tagumpay sa buhay.

Dapat lang na pagbutihin ng isang imigrante ang kanyang pagsisikap upang mapagbuti ang kanyang pagaaral at madagdagan ang kaalaman sa mga bagay na kakailanganin sa paghahanapbuhay. Ang sumusunod ay mga programang angkop para sa isang imigrante.



Kailangan ko raw ng “financial aid” upang makapagsanay ako sa paaralang napili ko. Ano ang aking gagawin?

Mag-ingat sa mga student loans na tinatawag. Karamihan sa mga ito ay babayaran, makatapos man o hindi ng pag-aaral at kalimitan ay may interes na higit na mataas kaysa sa mga tamang kalakaran ng pagpapautang.

Anu pa ang ibang intitusyon na nag-aalay ng pagsasanay ng panghanapbuhay?

Maraming Community Colleges at Adult Education na programa sa kabuoan ng Santa Clara County. Higit na mababa ang matrikula sa mga paaralang ito kaysa sa mga pribadong paaralan.

Karaniwang sa programa ng Adult Education ay nagtuturo sila ng English bilang pangalawang wika.

Subalit ang pagsasanay para sa panghanapbuhay ay karaniwan ding may kaukulang matrikula.

Paano ko malalaman na matutulungan nga akong makakita ng trabaho sa mga programang ito?

Alamin munang maige kung may angkop na trabaho nga para sa iyo ang programang sinamahan mo. Upang malaman ito ay dapatna:

- Alamin sa piton (7) community colleges at adult education programs sa Santa Clara County. Kung sakali at hindi ito iniaalay ng mga community colleges, maaring walang pagsasanay para dito.
- Tumawag sa mga inaakalang maaring mapagtatrabahuan at alamin kung ano ang mga kailangan nilang kwalipikasyon.
- Tumawag sa mga nakatala ditong mga organisasyon at magtanong. Huwag mahihyang magtanong upang malaman ang mga bagay na makkatulong sa iyo.



Adult Education Programs

Adult education programs provide a wide variety of job preparation and employment training classes, literacy, and ESL for any immigrant. Employment training classes may require a fee.

East Side Adult Education

Tel: (408) 923-2306

For all sites, including:

Andrew Hill High School

32900 Senter Road, San Jose, CA 95111

Hank Lopez Center

1694 Adrian Way, San Jose, CA 95122



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Pagsasanay ng Panghanapbuhay

Independence Adult Center

625 Educational Parkway Dr., San Jose, CA 95133

Mayfair Community Center

2039 Kammerer Ave., San Jose, CA 95116

Oak Grove High School

285 Blossom Hill Road, San Jose, CA 95123

Overfelt Adult Center

1901 Cunningham Ave., San Jose, CA 95122

Yerba Buena High School

1855 Lucretia Ave., San Jose, CA 95122

Gilroy Adult Education

8750 Hirasaki Court, Gilroy, CA 95020

Tel. (408) 842-2082

Los Gatos-Saratoga Community Education

123 E. Main St., Los Gatos, CA 95032

Tel: (408) 354-8700

Metropolitan Adult Education District (formerly MAEP)

Metropolitan Center

760 Hillsdale Ave. #1, San Jose, CA 95136

Tel: (408) 723-6450

Website: www.metroed.org

Campbell Center

1224 Del Mar Ave. San Jose, CA 95128

Tel: (408) 947-2300

Sacred Heart Community Service

1381 N. First Street, San Jose, CA 95110

Tel: (408) 283-5800

Milpitas Adult Education Programs

1331 East Calaveras Blvd, Bldg. 400

Milpitas, CA 95035

Tel: (408) 945-2392

Morgan Hill Community Adult School

17940 Monterey Road, Morgan Hill, CA 95037

Tel: (408) 779-5261

Language(s): Spanish

Mountain View-Los Altos Adult Adult School

333 Moffett Blvd., Mountain View. CA 94043

Tel: (650) 940-6025

Website: www.mvlaae.org

Palo Alto Adult School

50 Embarcadero, Palo Alto, CA 94301

Tel: (650) 329-3752

Website: www.paadultschool.org

Language(s): Spanish and Mandarin

Santa Clara Adult School – Educational Options

1840 Benton St., Santa Clara, CA 95050

Tel: (408) 984-6220

California Employment Development Department (EDD)

North County to Sunnyvale

420 South Pastoria, Sunnyvale, CA 94088

Job Seeker: (408) 736-9031

Employer (408) 774-2374

Campbell

2450 South Bascom Avenue, Campbell, CA 95008

Job Seeker: (408) 369-3600

Employer (408) 369-3609



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Pagsasanay ng Panghanapbuhay

Gilroy

7800 Arroyo Circle, Gilroy, CA 95020

Job Seeker: (408) 842-2164

Employer (408) 842-2460

Language(s): Spanish

Services: Provides job placement, job referrals and job search workshops. Computer-assisted job search. Recruitment and listing services for employers with jobs to offer. Applications by job search listings throughout the State of California. Services are available for persons with a legal right to work in the U.S.

CalWORKs - California Work Opportunity and Responsibility of Kids Act

Employment Connection - Santa Clara County Social Services Agency, Employment and Benefit Services.

South Valley Employment Connection

190 Leavesly Ave.

Gilroy, CA 95020

Tel: (408) 846-3914

Las Plumas Employment Connection

1650A Las Plumas Ave

San Jose, CA 95131

Tel: (409) 928-6551

Senter Road Employment Connection

1888 Senter Rd.

San Jose, CA 95112

Tel: (408) 278-6551

North Valley Employment Connection

505 W Olive, #777

Sunnyvale, CA 94086

Tel: (408) 522-1000

Language(s): Different for each location.

Services: The Santa Clara County version of CalWORKs provides job education, training and placement for TANF (Temporary Aid to Needy Families) recipients and applicants. This includes both upgrading of skills as well as entry-level skills

training. Case management services are available. Supportive services are available including childcare, transportation and practical helps (books, uniforms) for recipients participating in some activities. An employment retention unit provides a system seeking long-term self-sufficiency.

CalWORKs work experience program develops slots for people who have been out of the work force for a while and the Employment Connection Offices provide job-search centers for job-ready welfare recipients.

Career Action Center

10420 Budd Road, Cupertino, CA 95014

Tel. (408) 253-3200

Services: Career vocational counseling, workshops and job listings. Daily use \$15.

Career Dynamics International

1800 Hamilton Avenue, San Jose, CA 95125

Tel: (408) 264-4465

Website: cdiiraining.com

Services: Computerized medical office specialist, PC technical support, PC network support, computerized accounting/bookkeeping, word processing, and administrative assistant.

Catholic Charities – The Job Market

2625 Zanker Road, San Jose, CA 95134-2107

Tel: (408) 468-0100

Website: CCSJ.ORG

Language(s): Spanish, Vietnamese, Tagalog, Urdu, Punjabi.

Services: ESL, computer classes, vocational training, and employment placement and retention services for newcomers.

Center for Employment Training

Gilroy: 7800 Aroyo Circle, Gilroy, CA 95020

Tel: (408) 842-6482

Language(s): Spanish



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Pagsasanay ng Panghanapbuhay

Services: ESL, medical clerk training, accounting, book-keeping, custodial service and building maintenance.

San Jose: 701 Vine Street, San Jose, CA 95110

Tel: (408) 287-7924

Website: www.cet2000.com

Language(s): Spanish

Services: ESL/VESL, citizenship, medical assistant, data entry, accounting/bookkeeping, electronic assembly/tester, child care provider, building maintenance and sheet metal, machine tool operation, commercial food service, shipping and receiving, purchasing and graphic, automotive specialist, GED.

Center for Training and Careers Inc. (CTC)

1600 Las Plumas Avenue, San Jose, CA 95133

Tel: (408) 251-3165

Website: www.ctcsj.org

Services: ESL, computers training for general clerk, electronics, and graphic art

Central County Regional Occupational Center

760 Hillsdale Ave., San Jose, CA 95136

Tel: (408) 723-6400

Services: entry-level job skill or upgrade training in accounting/bookkeeping, medical assistant, business and office skills, electronics, construction, automotive, welding, machining, heating and air-conditioning, and computer repair and maintenance. Nominal fee for adults, free for youth.

Community Colleges

Call the telephone numbers below to receive a catalogue of classes containing hundreds of employment training programs, from certificates to community college degrees.

DeAnza College

21250 Stevens Creek Blvd., Cupertino, CA 95014

Tel: (408) 864-5678

Counseling (408) 864-5400

Evergreen Valley College

3095 Yerba Buena Road, San Jose, CA 95135

Tel. (408) 274-7900

Counseling: (408) 270-6474

Foothill College

12345 El Monte Road, Los Altos Hills, CA 94022

Tel: (650) 949-7777

Counseling: (650) 949-7423

Gavilan College

5055 Santa Teresa Blvd., Gilroy, CA 95020

Tel: (408) 847-1400

Counseling: (408) 848-4723

Mission College

3000 Mission College Blvd.

Santa Clara, CA 95054

Tel: (408) 748-2794

Spanish: (408) 748-2794

Counseling: (408) 748-2706

Note: Offers early childhood development classes in Spanish.

San Jose City College

2100 Moorpark Avenue, San Jose, CA 95128

Tel: (408) 298-2181

Counseling: (408) 993-0532

West Valley College

14000 Fruitvale Ave., Saratoga, CA 95070

Tel: (408) 867-2200

Counseling: (408) 741-2009

Contractors State License Schools

3410 Stevens Creek Blvd #105, San Jose, CA 95117

Tel: (408) 247-1242

Website: www.csls.com

Language(s): Spanish

Services: Contractors preparatory courses, home inspection course, estimating and blueprint reading.

Council on Aging of Santa Clara County

2115 The Alameda, San Jose, CA 95126

Tel: (408) 296-8290



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Pagsasanay ng Panghanapbuhay

Language: Spanish

Services: Programs includes basic skill remediation, on-the-job training, and employment services (with pay) for seniors age 55 and older who are income-eligible. Training in certified home care and computer skills.

Cross Cultural Community Service Center (CCSC)

2268A Quimby Road, San Jose, CA 95122

Tel: (408) 223-6628

Language(s): Spanish, Vietnamese, Mandarin, Cantonese

Services: ESL, high school diploma, G.E.D., youth employment, juniors for success, data entry, truancy intervention, homework center.

Economic and Social Opportunities (ESO)

1445 Oakland Road, San Jose, CA 95112

Tel: (408) 971-0888

Languages: Spanish, Cambodian, Vietnamese

Services: Job placement and support services to low-income refugees and ESL students, ages 22 or over. Training in office skills and shipping and receiving.

Gilroy Community Youth Center

7400 Railroad Street, Gilroy, CA 95020

Tel: (408) 847-4686

Language(s): Spanish

Services: Employment training for youth

Goodwill of Santa Clara County Institute for Career Development

1080 North Seventh Street, San Jose, CA 95112

Tel: (408) 998-5787

Website: www.goodwillsanjose.com

Language(s): American Sign

Services: Clerical, accounting, word processing, electronic assembly, computer processing.

Hope Rehabilitation Services

4351 Lafayette St., Santa Clara, CA 95054

Tel: (408) 748-2850

Other Offices: in San Jose, Gilroy, and Sunnyvale

Language(s): Spanish and Vietnamese

Services: Job counseling and job placement for persons with mental and developmental disabilities.

Immigrant Resettlement and Cultural Center (IRCC)

420 Park Avenue, San Jose, CA 95110-2612

Tel: (408) 971-7857

Language: Vietnamese

Services: Vocational ESL, job placement, retention services, senior program, and job keeper.

Jewish Vocational and Career Counseling Services

4600 El Camino Real, Suite 204, Los Altos, CA 94022

Tel: (650) 941-7922

Language(s): Russian

Services: Career and employment counseling and job listings for anyone. Job counseling, training searches skills and computer classes for former Soviet refugees. Fee: sliding scale.

Job Corps

Women: 12 S. First Street, Ste. 1103, San Jose, CA 95113

Tel: (408) 292-8101

Men: 3485 East Hills Drive, San Jose, CA 95127

Tel: (408) 254-5627

Services: Job training for low-income at-risk youth, ages 16-24, in the following areas: automotive, computer technology, landscaping, construction, office skills, heating/air conditioning, electronics, licensed practical nurse, medical secretary, and food services. ESL classes provided.

MACSA: Mexican American Community Services Agency

660 Sinclair Street, San Jose, CA 95116

Tel: (408) 929-1080

Language(s): Spanish

Services: Pre-employment program (2 weeks) for youth ages 16-21 includes basic skills remediation and pre-employment/work maturity. Entry employment experience. Limited internship. Job shadow/mentoring. Provides workshops in job



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Pagsasanay ng Panghanapbuhay

preparation and placement for on-the-job training.
Professional clothing. Tattoo removal program.

Mayfair Improvement Initiative

2342 Alum Rock Ave., San Jose, Ca 95116

Tel: (408) 254-8082

Website: www.mayfairneighborhood.org

Language(s): Spanish

Services: Employment services.

Montessori Teacher Training Center

317 Moorpark Way, Mountain View, CA 94041

Tel: (650) 967-6695

Services: Montessori training to become teacher for children 3 to 6 years of age

National Council on Aging

691 S. Second Street, Ste. 10, San Jose, CA 95112

Tel: (408) 280-7791

Services: Adult day services, senior community service jobs program, NCOA's workforce development division helps mature workers aged 55 and older to find gainful employment, increase their incomes, and learn new skills. The senior community service employment program (SCSEP), authorized under Title V of the Older Americans Act, enables NCOA to provide these jobs, skills, and paths to independence for mature men and women.

Sacred Heart Community Service – Job Links

1381 South First Street, San Jose, CA 95110

Tel: (408) 283-5800

Language(s): Spanish

Services: Job search, job preparation (resume writing) and referrals for clients who seek it including the homeless and those with limited English skills. Client and employer matching. Workshops. Voicemail for the purpose of employment.

San Jose Conservation Corps

2650-A Senter Road, San Jose, CA 95111

Tel: (408) 283-7171

Language(s): Spanish and Vietnamese.

Services: Offers vocational skills training and work experience (32 hours a week at \$5.25 an hour) for

ages 18-23. Job preparation, ESL classes and GED preparation. Must be capable of strenuous work. Walk-in, Thursday 9 a.m. Services/industrial skills training includes driver training, forklift and chain saw operation, training in minor construction including fence building, trail building, landscaping, computer skills and all aspects of recycling. Fee: none.

Sri Lankan Cultural Association

110 West Latimer Avenue, Campbell, CA 95008

Tel: (408) 871-1140

Language(s): Sinhala and Tamil

Services: Basic computer skills training. 8 week course. No fee.

Trans Access (formerly DPI)

One North First Street Suite #120, San Jose, CA 95113

Tel: (408) 278-2000

Website: www.dpiaccess.org

Services: School to career, internship program, offer pre-employment and soft skills, workshops for high school and college, students with disabilities pursuing competitive careers.

Universities

John F. Kennedy University

1 W. Campbell Ave., Campbell, CA 95008

Tel: (408) 874-7700

National Hispanic University

14271 Story Rd., San Jose, CA 95127

Tel: (408) 254-6900

San Jose State University

One Washington Square, San Jose, CA 95192

Tel: (408) 924-1000

Stanford University

Stanford, CA 94305

Tel: (650) 732-2300

Santa Clara University

500 El Camino Real, Santa Clara 95050

Tel: (408) 554-4000



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Pagsasanay ng Panghanapbuhay

University of Phoenix

3590 N. First St., San Jose, CA 95134
Tel: (408) 435-8500

Vietnamese American Cultural and Social Council

611 North 13th Street, San Jose, CA 95112
Tel: (408) 971-8280 Fax: (408) 971-8285
Website: www.vietnam.org

Language(s): Vietnamese

Services: Vocational training in electronic assembly and job placement for Vietnamese persons. Fee: \$65.

Vietnamese Voluntary Foundation (VIVO)

2260 Quimby Road, San Jose, CA 95122
Tel: (408) 532-7755

Language(s): Vietnamese and Mandarin

Services: Job placement, electronics-HMT computer skills, Microsoft Office.

Sensory Access Foundation

385 Sherman Avenue, Suite #2
Palo Alto, CA 94306
Tel: (650) 329-0433
TDD: (650) 329-0433

Language(s): Spanish, French and German.

Services: Serving the vision impaired with evaluation and training access technology as well as job placement and retention. Work site modifications, equipment loans. Fee for some programs.

Workforce Initiative Network

(WIN Program, San Jose City College)
2100 Moorpark Ave.
San Jose, CA 95128
Tel: (408) 298-2181

Services: CalWORKs/TANF job counseling, preparation, and placement program. Training in such areas as dental assistant, medical assistant, machine tool operator, and multi-media/Internet experts. Also available at Evergreen Valley College.



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